



B O N U S

**ORGANIZED
BALANCE**





Organized Balance

ORGANIZING YOUR HOME & BUSINESS TOGETHER

The simple four-step strategy you can use to get your family on board.

Step One | Let Them Know How Much You _____ Them & Their Support


Step Two | Have A _____ Explaining The Goal You Are Working On

- Involved them in the goal
- Let them pick the prize you are working on
- Keep them posted on how close you are to the goal as you work on it
- Let them be part of your wins & celebrate with them when you win

Step Three | Be Vulnerable About Your _____ You Are Working On

- I joined a business and I'm really excited about it, but I'm also a little scared. So I need you to support me while I work on this goal for the next 6 months.
- Give it a start and end time, so they know what to expect.
- Plus it will motivate you to get to work.

Step Four | Don't Share The _____ & _____

- If you spend all your energy convincing them how hard this is, how much you are struggling, how much you hate failing, they are going to protect you and try to convince you to quit.
 - _____ to someone who has been there and can walk you through it.
 - Your friends and family are typically not those people.
 - Find your supportive tribe that gets it and will cheer you on.
 - Don't focus on the negatives. Focus on what's going right.
 - Keep an I AM AWESOME folder with notes and things that remind you why you are awesome. 'Cause you are always AWESOME.
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Create Your Organized Work Space

Step One | Make Yourself A _____ or _____ Where You Can Work

Step Two | Stay Up Late One Night Getting It All Organized (If Need Be)

- Phone
- _____
- Pen
- Printer
- _____
- Three-Hole Puncher
- 1-Inch Binders for fabulous sheets
- Customer Profile Holder or Keep It Online
- Do You Manage Inventory?
 - Inventory (Organized Alphabetically By Category)
 - Outgoing Order Area
 - Orders Requiring Payment Area
 - Orders Half-Filled Needing More Inventory Area
 - Do A Weekly Check Of _____



Step Three | Keep It Organized So It Makes You Excited To Work

- _____ Colors That Make You Happy
- Get A _____ You Like That Makes You Happy When You Walk In The Room
- Get Visuals That Bring You Joy
- Only Have Items In The Space Necessary For Your Business _____
- Put A Sign On Your Door If Little Ones Or Family Interrupts Working Hours



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The Daily Game Plan To Get Your Business Rocking And Rolling

Step One | Set The _____ You Will Work Your Business Daily

- Pick _____ that work for you.
- If it's one 4 hour block, great.
- If it's 15 minute increments, great.
- If it's only seconds you can find here and there, great. Just find _____.
- This is your business. Treat it like a business if you want it to pay you like a _____.

Step Two | Set A Goal For How Many NO's You Will Get Each Day

- Better to focus on getting NO's than working on getting YES's.
- That way, you will always WIN and feel like you hit the goal.
- KEY: Someone ignoring you is NOT a NO. Keep following up till you get the NO.
- *Tracking Sheet On Following Page (Template)*

Step Three | Spend One Hour Prospecting

- Send more messages than you think is _____ to be able to reply to.
- Sending TONS of messages will change the game for you. Try it.
- Send more than you ever _____.
- If you need help keeping track of all the contacts, use this free program:
Map.MichelleCunningham.com

Step Four | Spend One Hour Checking On Clients Products & Event Reminders

- People will _____.
- Your job is to make sure they do not. You are a professional reminder.

Step Five | Spend 30 Minutes Inviting People To Hear About Your _____

- The people you met who tried your products are your best potential recruits.
- Follow up and follow up and follow up.
- You are a professional reminder and a professional life-changer.
- Step out and reach out and change lives. They NEED YOU.

Step Six | Spend 30 Minutes Being LOUD On _____

- Let me show you how. (Tutorial)

Step Seven | Spend 30 Minutes Checking Emails Or Texts

- This may take longer depending on how many messages you sent for the day.



← Grab This Template Here

GET THOSE NO'S

135 NO'S IN 13 DAYS

MICHELLECUNNINGHAM.COM



We want to know...

WHAT DID YOU THINK?

Search #Feedback in the group to find this post and answer the question:

If someone was thinking about getting the Back To Basics Bootcamp, what would you have to say about it?

We will be selecting random prize winners from the comments!





Remember this...

THIS CAN CHANGE EVERYTHING

**FROM THIS DAY
FORWARD, I PROMISE
TO BE _____
AND NOT _____
BECAUSE I AM WORTH
IT AND MY BUSINESS
MATTERS.**

Signed: _____
A Super Successful Business Owner

